

# East Bernstadt Independent School District

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P.O. Box 128 / 296 E. Hwy. 3094  
East Bernstadt, KY 40729  
Phone: 606-843-7373 Fax: 606-843-6249  
Web: <http://www.ebernstadt.kyschools.us>

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## CERTIFIED APPLICATION FOR EMPLOYMENT

Position Desired: \_\_\_\_\_ Date: \_\_\_\_\_

If not hired, would you be interested in a substitute position? Yes \_\_\_ No \_\_\_

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Instructions for Completion: 1) Complete and return application; 2) Provide copy of college transcript(s);  
3) Provide copy of teaching certificate

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### (1) PERSONAL DATA

Full Name: \_\_\_\_\_ SSN#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone#: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

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"FOR THIS TYPE OF EMPLOYMENT, STATE LAW REQUIRES A NATIONAL AND STATE CRIMINAL HISTORY BACKGROUND CHECK AND HAVE A LETTER, PROVIDED BY THE INDIVIDUAL, FROM THE CABINET FOR HEALTH AND FAMILY SERVICES STATING THE EMPLOYEE IS CLEAR TO HIRE BASED ON NO FINDINGS OF SUBSTANTIATED CHILD ABUSE OR NEGLECT FOUND THROUGH A BACKGROUND CHECK OF CHILD ABUSE AND NEGLECT RECORDS MAINTAINED BY THE CABINET FOR HEALTH AND FAMILY SERVICES AS A CONDITION OF EMPLOYMENT."

If hired, your employment is contingent upon a clear record. Probationary employment shall terminate on receipt of any record that does not meet the requirements.

Have you ever been convicted of a misdemeanor, felony sex crime or a violent offender crime? Yes \_\_\_ No \_\_\_

Have you ever had a substantiated finding for child abuse or neglect? Yes \_\_\_ No \_\_\_

Have you ever had, or do you currently have an issue pending before the EPSB? Yes \_\_\_ No \_\_\_

Have you ever been dismissed or asked to resign from a position? Yes \_\_\_ No \_\_\_

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List any friends or relatives now working here: \_\_\_\_\_

Are you related to a current Board Member or the Superintendent? Yes \_\_\_ No \_\_\_

List any Community and/or Fraternal Organizations in which you participate unless the name or character reveals race, religion, color, or ancestry of the membership: \_\_\_\_\_

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**NOTICE TO ALL APPLICANTS:** All qualified applicants will receive consideration for employment without regard to age, sex, marital status, race, color, creed, religion, national origin or political affiliation. We offer equal opportunity and treatment to all employees and applicants.

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**(2) EDUCATION**

**NOTE:** It is not expected that all parts of this application apply to all persons. Please respond to those parts which relate to your experience.

School	Name/Address of School	Course of Study	From Mo./Yr.	To Mo./Yr.	Certificates, Diplomas, Degrees
High School					
Vocational Or Business School					
Colleges And Universities					
Other- include courses taken or now taking					

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Educational Activities and Honors: \_\_\_\_\_

Major Undergraduate Subject: \_\_\_\_\_ Minor Undergraduate Subject: \_\_\_\_\_

Field of Graduate Study: \_\_\_\_\_ Hours of Graduate Study: \_\_\_\_\_

**(3) CERTIFICATION**

Do you have a Kentucky Teacher's Certificate? Yes \_\_\_ No \_\_\_ Type: \_\_\_\_\_

What subjects or areas are you certified to teach? \_\_\_\_\_

Do you hold a teaching certificate in another state? Yes \_\_\_ No \_\_\_ What State? \_\_\_\_\_

**(4) EXPERIENCE (EDUCATIONAL)** List below all classroom teaching or administrative experience, beginning with your most recent.

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Name and Address of School	Subjects Taught	From Mo./Yr.	To Mo./Yr.	Mo. Pay Rate	Reason for Leaving

**WORK EXPERIENCE OTHER THAN TEACHING** List below, beginning with your most recent.

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Employer	Position/Duties	From Mo./Yr.	To Mo./Yr.	Pay Rate	Reason for Leaving

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**(5) PROFESSIONAL**

**Professional and Honorary Society Memberships**

Date From-To

Association

Office Held

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Special Training**

<b>Name of Training</b>	<b>Area of study</b>	<b>Dates attended</b>	<b>Comments</b>

**(6) REFERENCES:** Other than previous employers or relatives.

<b>Name</b>	<b>Mailing Address</b>	<b>Phone</b>	<b>Relationship</b>

**ADDITIONAL REMARKS:**

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. Any misrepresentation by addition or omission of fact on this application may result in my dismissal. I grant permission to make an investigation of my personal references, law enforcement agencies, education institutions, or other individuals and agencies. I also grant permission to contact my references and former employers with the following exception(s): \_\_\_\_\_

**Signature of Applicant:** \_\_\_\_\_ **Date** \_\_\_\_\_